

Supplying electronic artwork to us.

Hardware

We predominantly use Apple Macintosh hardware and software in our prepress department, however we also have Microsoft Windows PC's to ensure compatibility with as many file types as possible.

Software

We support the all the latest professional graphics software including:

Adobe Creative Suite

Illustrator

InDesign

Photoshop

Acrobat PDF

QuarkXpress & QuarkXpress Passport

If you do not see your software listed here then please call us and ask.

Arkworking

When artworking, it is not always possible to design at actual size. We suggest that for larger jobs such as Banners and Pop-ups that you work at quarter scale. Images at this size should be placed a 100% and be 300dpi minimum. We have templates available for all our systems, please contact us if you need one.

Colours

Colour proofs are an essential way of communicating colour so please supply a colour proof with all colour critical prints. Any important pantone colours must be indicated so we can ensure the best match possible.

The presses use a 4colour printing system, CMYK. Certain pantone spot colours are not achievable in CMYK process printing, so we advise the use of a Spot to Process Colour Pantone Chart to check the CMYK equivalents of Pantone Spot Colours.

Typefaces

We hold an extensive font library, but there may be a font we won't have such as corporate fonts or specially designed fonts etc. so please supply all required fonts in your artwork.

When using different weights of fonts always use the listed weight in the font menu, do not use the bold/italic tpestyle buttons that some applications let you use.

If you cannot supply fonts then please convert the characters to outlines/paths.

If the fonts are being sent via email or ftp then please compress the font folder into a Zip or Stuffit file. Certain Mac fonts can become corrupt if sent via email or ftp, (the compressed folder protects the data/resource forks of the files).

How to send your files to us

FTP - We have a file delivery system built into our website. It is a simple to use solution to upload files direct to our ftp server.

Please contact us, and we will create a drop folder for you to deliver files straight into the prepress studio.

We can also download from your own web links

DVD, CD-Rom, USB Pocket Drives, USB Firewire, External Hard Drives.

Email - if you have a large file to send then avoid email as it can clog up mailboxes.

Any further questions please give us a call: 020 8893 9661